



NTSA Trophy Festival

General Guidelines

- Teachers who register students for the Trophy Festival are expected to volunteer their time as a clinician at one location (Colleyville or Dallas). Your availability request will be part of the online registration. Ideally, you will volunteer for two hours on one of the days. Teachers who are not able to volunteer their time will need to designate a proxy on their behalf. A proxy can be a fellow Suzuki teacher willing to commit more time or a parent who can fill a non-clinician role at the site. If you designate a proxy, you must let the scheduler know via email before registration.
- Teachers are responsible for registering students and collecting money. All fees should be paid online to NTSA upon receipt of the invoice after registration. Deadline for payment is February 1, 2019. Teachers should not register a student who is not their own, and parents are not allowed to register their children.
- No refunds will be given.
- If your student has a scheduling request - i.e. morning or afternoon, or to be near a sibling's time - it must be made through the online registration by the teacher. Ask students before registration for any scheduling requests.
- The trophy is awarded to students who perform on the actual Trophy Festival date for which he/she was registered. Trophies will not be awarded to students who are no-shows, regardless of the reason for the absence.
- Comment forms will be provided at each site. The teacher does not need to distribute them to students.

Clinician Guidelines

- Please keep student performances and teacher comments within the allotted time.
- Parent/Family and performing child are invited into the room. All others, including the home teacher, are asked to not enter the room.
- Make sure to write comments and feedback on the form. The comment forms are a vital teaching tool for the home teacher. Students and parents often do not remember what has been said verbally.
- Verbal comments should be brief and related to what you have written.
- Please stay within the allotted time frame. Trophy Festival is a performance opportunity, much like a UIL Solo experience; in keeping with the Suzuki philosophy, comments should be phrased in a positive manner. Trophy Festival should be an encouraging experience for all students at all levels.
- Trophies will be at a central location at each site. The clinician will instruct the student to take their comment form to the trophy table in order to pick up their trophy at the end of the performance.
- As a reminder, it is not appropriate to comment negatively on aspects of the performance or set-up that are a clear decision of the home teacher - i.e. instrument sizing.
- All comments should be supportive of the home teacher. Copies of the SAA Performance Descriptors will be made available to every clinician.

Performance Protocol

1. Greet the student and introduce yourself when he/she enters the room.
2. Make sure the instrument is in tune.
3. Ask the student to announce what he/she is going to perform.
4. Listen to the performance without interruption.
5. Allow yourself enough time to write comments on the form. It is okay to write while the student is playing.
6. Encourage the child to bow at the end of the performance if they forget. Express appreciation for their performance!
7. If time allows, give brief verbal feedback to the student.
8. Instruct the student to take their comment form to the trophy table. Someone will be in charge of handing out trophies for completed performances.
9. As the student exits the room, please invite the next student into the room.